



## **A Box of Tricks Ltd Interior Design**

### **Initial consultation Includes:**

- A fifteen-minute pre-visit call to get to know you.
- Followed by a ninety minute on site consultation helping you to understand the best use of your space and to gain the overall brief.
- A full detailed proposal for the project.

**A Box Of Tricks Ltd, Derby House, 18 Churchfields road, Salisbury SP2 7NH**  
**Registered England & Wales no: 8395405 VAT number: GB 158141710**  
**M: 07919 124382      [www.aboxoftricks.com](http://www.aboxoftricks.com)      [elaine@aboxoftricks.com](mailto:elaine@aboxoftricks.com)**



## Design Fees & Structure

\*Design fees for a project are estimated based on the individual project and brief, and the estimated number of hours it will take to complete the project.

### Design stages are charged at a flat fee and include:

#### Stage 1 - PRE-DESIGN PREPARATION

- Measurements and drawings
- Design and brief analysis.
- 2D & 3D floor plans including elevations of current fixtures and fittings.

#### Stage 2 - CONCEPT MOOD BOARD

- Collaboration with the client to understand tastes, styles and requirements to establish the project vision.

#### Stage 3 - DETAILED DESIGNS & SOURCING

- Project drawings and scheme concepts.
- Designs including products, samples, and swatches where possible.

\*Designs will be provided in the form of a digital or physical mood board.

#### Stage 4 - COSTINGS

- Quotes for works including list of trades and suppliers.
- Detailed furniture and fixtures breakdown of all the items proposed.

\* The above includes up to and no more than three re-designs during the design stage. Any changes after this will be charged at the hourly rate.

\* Travel expenses may be charged at the standard pence per mile where travel is required.



## **PROJECT MANAGEMENT**

- Includes purchasing, storing, delivering and my time on site managing your project from start to finish.
- This can be discussed anytime during the project as I can support you as much or as little as needed.
- This cannot be costed until Stage 4 is complete

## **SCHEDULING OF INVOICES**

A 50% advance on the design fee is required to begin working on any project. Followed by incremental payments with Invoices being issued after the completion of each stage.

Stage 2 20%

Stage 3 20%

Stage 4 10%

**Please refer to my website [www.aboxoftricks.com](http://www.aboxoftricks.com) for full terms and condition**

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