

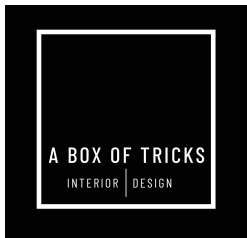


## A Box Of Tricks Ltd Interior Design

### INITIAL CONSULTATION & BRIEF FEE     **£300**

- A fifteen minute pre-visit call to get to know you.
- Followed by a ninety minute on site consultation helping you to understand the best use of your space and to gain the overall brief.
- A full detailed proposal for the project and scope of work.

**A Box Of Tricks Ltd**, Buxbury House, Sutton Mandeville, Salisbury SP3 5NL  
Registered England & Wales no: 8395405 VAT number: GB 158141710  
**M: 07919 124382**     [www.aboxoftricks.com](http://www.aboxoftricks.com)     [elaine@aboxoftricks.com](mailto:elaine@aboxoftricks.com)



## **DESIGN FEES & PROJECT STRUCTURE**

\*Design fees for a project are estimated based on the individual project and brief, and the estimated time it will take to complete the project.

**Design stages are charged at a flat fee and include:**

### **Stage 1 - CONCEPT MOOD BOARD**

- Collaboration with the client to understand tastes, styles and requirements to establish the project vision. (on a shared platform)

### **Stage 2 - PRE-DESIGN PREPARATION**

- Measurements and drawings
- Design and brief analysis.
- 2D & 3D floor plans including elevations of current fixtures and fittings.

### **Stage 3 - DETAILED DESIGNS, MOOD BOARDS & SOURCING**

- Project drawings and scheme concepts.
- Designs including products, samples and swatches where possible.

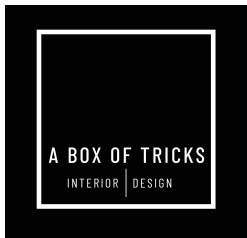
\*Designs will be provided in the form of a digital and or physical mood board.

### **Stage 4 - COSTINGS**

- Quotes for works including list of trades and suppliers.
- Detailed furniture and fixtures breakdown of all the items proposed.

\* The above includes up to and no more than one redesign during the design stage. Any changes after this will be charged at my hourly rate.

\* Travel expenses may be charged at the standard pence per mile where travel is required.



## TENDERING & PROJECT MANAGEMENT

- **Furniture, fixtures & equipment (FF&E)** Includes purchasing, storing, delivering and my time on site Coordinating and managing your project from start to finish.
- This can be discussed anytime during the project as I can support you as much or as little as needed.
- Advice and selections on external and internal elements, working closely with your build contractor and tradesman.
- This stage is charged as an hourly rate of **£115.00**

## SCHEDULING OF INVOICES

**A 50% advance on the design fee is required to begin working on any project.**

Followed by incremental payments with Invoices being issued after the completion of each stage. (To be agreed at the start)

Stage 2 20%

Stage 3 20%

Stage 4 10%

**\*All prices include VAT**

Please refer to my website [www.aboxoftricks.com](http://www.aboxoftricks.com) for full terms and conditions.



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